

# STATUTES FOR THE INTERNATIONAL COMMITTEE ON VERNACULAR ARCHITECTURE

Adopted at the CIAV Annual Meeting November 13<sup>th</sup> 2014 in Florence.

## Article 1 - Establishment

The International Committee of ICOMOS on Vernacular Architecture (hereafter referred to as "the Committee") was established in accordance with article 14 of the ICOMOS Statutes in 1976. The following new statutes drawn up along the Eger Principles for International Scientific Committees (decision of the X General Assembly) were adopted by the Committee in September 1994 and approved by the Executive Committee in November 1994.

## Article 2 - Object

The object of the Committee is to promote, consistent with the aims of ICOMOS International, co-operation in the identification, study, protection and conservation of Vernacular Architecture including vernacular monuments, groups of buildings and sites as defined by article 3 of the ICOMOS Statutes.

## Article 3 - Activities

The activities to accomplish its objective shall be conducted in accordance with a triennial programme and shall include in particular but are not limited to:

- scientific conferences in conjunction with the meetings of the Committee,
- study trips and site visits,
- a newsletter,
- the organisation of training courses for students,
- information to the public by its own means.

## Article 4 - Members

(1) The membership is open to ICOMOS members with established expertise in the field of Vernacular Architecture.

(2) Members are proposed by the National Committee or by Members of the Bureau of the Committee (Art. 5(3)) and are admitted to the Committee by decision of the Committee subject to the ratification of the Executive Committee of ICOMOS according to article 14 (b) of the ICOMOS Statutes. The approval may not be refused without justification.

(3) It is desirable that the members of the Committee shall represent in an equitable manner the different regions of the world.

(4) Honorary Members of the Committee may be appointed by decision of the Committee in recognition of the services they have rendered to the Committee and of their activities in favour of its objective.

(5) Associate Members

1. Members of ICOMOS who wish to gain knowledge and build expertise in a given field through active volunteer work may apply for CIAV Associate Membership.

2. The Committee will select Associate Members from among the applicants. The Committee will strive to incorporate Associate Members in their work.
3. Associate Members are conditionally accepted for a period of three years, after which time their contribution to the Committee will be evaluated using a transparent and well-understood methodology to assess their contributions to the Committee. Associate Members shall be mentored so that their Associate Membership shall be:
  - a. Extended for another similar period of time, or
  - b. Upgraded to Expert Membership, or
  - c. Rejected on the basis of no participation or unsatisfactory performance.
4. When appropriate, the Committee may ask a National Committee to designate one or more Associate Members to help build particular expertise in countries where such a need exists.
5. Associate Members are accorded no voting rights.

#### Article 5 - Administration

- (1) The Committee takes its decisions by majority vote of the Members present at its meeting.
- (2) Meetings of the Committee shall be held annually. A written invitation by the Bureau should reach all members at least three months in advance of the meeting.
- (3) The Committee elects out of the Members: a President, two Vice Presidents and a Secretary General who form the Bureau for a term of office of three years. If there are candidatures proposed by the Members the election is held by postal vote at least two months prior to the meeting of the Committee in the election year under the supervision of a Member appointed by the Bureau. If no candidatures are submitted on time, the election is held by secret ballot during the meeting of the Committee in the election year. The Members of the Bureau may not serve more than three consecutive periods of office. Those terms shall be considered independently from any terms as a Member of the Committee. The Bureau shall meet at least once a year and shall report annually to the Members of the Committee and to the Executive Committee of ICOMOS. The Bureau is responsible for the preparation of the Committee's meetings and the implementation of the Committee's decisions.
- (4) The Committee may approve or form any Regional Subcommittees which should be structured along these statutes. The President of a Regional Subcommittee is responsible for the activities of the Subcommittees which should be annually approved by the Committee.
- (5) The seat of the Committee will be in Plovdiv, the operational seat shall be located in the country of which one of the members of the Bureau is a resident.
- (6) The working languages of the Committee shall be English, French and Spanish.
- (7) Every three years in the year of the ICOMOS General Assembly the Committee shall draw up a triennial programme of activities indicating a clear and precise set of objectives for the coming three year period, a work programme, a strategy for its realization and a budget and

financial plan. This programme shall be forwarded to the Executive Committee of ICOMOS at least three months prior to the date of the ICOMOS General Assembly.

(8) The Committee shall submit an annual report to be drawn up by the Bureau to its Members and to the Executive Committee by 31st March each year. The report shall include a list of Members, the minutes of meetings of the Committee and of the Bureau, reports of symposia conducted by the Committee and progress made in respect of the objectives of the three year programme.

#### Article 6 - Financing

(1) The activities of the Committee shall be financed by funds allocated by ICOMOS from its annual budget, by funds obtained by the Committee on its own initiative from international and national organisations including ICOMOS National Committees, and by funds from any other source provided by way of gift, bequest, donation or sponsorship toward the achievement of the object of the Committee.

(2) The Members of the Committee obtain themselves the funds necessary to ensure their own participation in the activities of the Committee especially their presence at meetings themselves.

(3) The Committee shall draw up a budget and financial plan and shall maintain an appropriate record of all financial transactions.

#### Article 7 - Miscellaneous

(1) The Committee shall conform to the administrative and financial requirements of the countries in which its seats are located.

(2) The statutes may only be amended by a two third majority resolution of the Members of the Committee voting in a postal ballot subject to the approval of the Executive Committee of ICOMOS.

(3) Nothing in these statutes shall be interpreted in a way which is inconsistent with the realization of the object of the Committee. Any interpretation of these statutes should be made with the help of the statutes of ICOMOS. Any disputes over the interpretation of the statutes shall be arbitrated by the Executive Committee of ICOMOS.

(4) These statutes enter into force with the approval of the Committee and the approval of the Executive Committee of ICOMOS.