



Article 1. Statutory Framework

(1) ISC ICOMOS CIAV - the International Scientific Committee of ICOMOS on Vernacular Architecture (hereafter referred to as "the Committee") - was established in accordance with Article 14 of the ICOMOS Statutes in 1976.

(2) The mission of CIAV is to promote, consistent with the aims of ICOMOS International, co-operation in the identification, study, documentation, protection, conservation and safeguarding of the built vernacular heritage, including vernacular structures, groups of buildings and sites as defined in the ICOMOS Statutes (Art. 3), and in the spirit of the ICOMOS Charter on the Built Vernacular Heritage.

(3) The work of the Committee abides by the ICOMOS CIAV Statutes, adopted at the ICOMOS CIAV Annual Meeting on November 13th 2014 in Florence.

(4) The objective of the current document is to provide basic guidance to the ways, in which members of the Committee should be contributing to advancing the work of ICOMOS CIAV and to promoting its mission. In this sense, this document highlights the minimum participation requirements to all ICOMOS CIAV members.

Article 2. Membership

(1) ICOMOS CIAV members acquire their membership status in accordance with the ICOMOS CIAV Statutes (Art. 4), are guided by the Ethical Commitment Statement for ICOMOS Members in their work, abide by the By-Laws for ICOMOS CIAV, and recognise their rights and duties as defined in the ICOMOS Statutes.

(2) The voluntary work, active engagement and productive collaboration between the members of ICOMOS CIAV are the drivers for implementing the mission of the Committee, and for further developing and transmitting its ideas, principles and vision. In this sense, the active engagement of all ICOMOS CIAV members in the work of the Committee is considered a main justification for their membership status. This understanding is based on the Egar-Xi'an Principles for the International (Scientific) Committees of ICOMOS (Art. IV, A.3) and the Ethical Commitment Statement for ICOMOS Members (Art. 2).

(3) ICOMOS CIAV differentiates between four main membership categories - Honorary, Expert, Affiliate and Institutional Members.

Article 3. Minimum Participation Requirement

(1) Expert Members of ICOMOS CIAV have established expertise and/or practical experience in the field of built vernacular heritage. Being the cornerstone in the work of the Committee, they are expected:

- 1.** to be actively engaged in the work of their national committees, especially on vernacular heritage matters, **and**
- 2.** to make every effort to continuously contribute to the work of ICOMOS CIAV in sharing their own professional experience within the Committee through:
 - a.** presenting (scientific) publications they are working/have worked on, which are linked to the identification, study, protection, conservation and safeguarding of built vernacular heritage for the CIAV Newsletter, **and/or**

- b.** presenting the results and/or progress of projects, they are/were engaged with, linked to the identification, study, documentation, protection, conservation and safeguarding of vernacular heritage, **and/or**
- c.** taking part in the discussions, projects and activities of ICOMOS CIAV, **and/or**
- d.** mentoring Associate Members and/or Emerging Professionals, as to assist in their meaningful integration within ICOMOS CIAV, acquaintance with its codes of conduct and principles, and engagement with its work, **and/or**
- e.** taking part in relevant scientific symposia and conferences (including but not limited to the annual meetings of ICOMOS CIAV), educational programmes, collaborative initiatives with third parties, or any other initiatives and activities that promote and advance both the mission and the work of ICOMOS CIAV.

(2) Membership status is conditionally awarded to Affiliate Members for a period of three years, after which a comprehensive and transparent evaluation of their contribution to the work of the Committee is made by the ICOMOS CIAV Bureau, in line with the provisions of the ICOMOS CIAV Statutes and By-Laws. The minimum participation requirements for Affiliate Members are generally the same as those for Expert Members with the clarification that the participatory work and contributions of the former are made under the mentorship of either (an) Expert Member(s) or (a) Honorary Member(s) of the Committee.

(3) All members of ICOMOS CIAV must annually brief the ICOMOS CIAV Bureau -and by extension the whole ICOMOS CIAV membership- on their:

- 1.** current contact details (postal address, email, telephone number) and any changes in their educational, academic and/or professional status; **and**
- 2.** engagement with matters concerning the identification, study, protection, conservation and safeguarding of vernacular heritage, and in line with the mission of the Committee.

(4) The information by Members in accordance with Art. 3 (3) must be submitted to the ICOMOS CIAV Bureau at least once per year, by September 1st, in electronic form. The communication shall be led by email. The ICOMOS CIAV Bureau may design additional questionnaires and forms for collecting and organising the aforementioned information, and circulate these to all Members of the Committee.

Article 4. Sanctions and Loss of Membership

(1) Members may lose their membership status should they:

- 1.** continuously fail to participate in any of the CIAV activities in keeping with Article 3 for more than a full three-year cycle, **and/or**
- 2.** fail to communicate their engagement with vernacular heritage and the work of CIAV in keeping with Article 3 for more than a full three-year cycle, **and/or**
- 3.** lose the support of or their membership at (any of) their National Committee(s).

(2) Any rejection/discontinuation of membership is based on a comprehensive and transparent evaluation and justification by the CIAV Bureau, and will be communicated in electronic written form by email, along with the justification.

Article 5. Entry into Force / Entrée en vigueur / Spanish text

These Guidelines have been approved, adopted at the ISC ICOMOS CIAV Annual Meeting 2018 in Tabriz, Iran and entered into force from the day of their adoption.